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Since the early 1970s, the Inuit of Arctic Quebec have struggled to
survive economically and culturally in a rapidly changing northern
environment. The promotion and maintenance of Inuktitut, their native
language, through language policy and Inuit control over institutions,
have played a major role in this struggle. Language, Politics, and Social
Interaction in an Inuit Community is a study of indigenous language
maintenance in an Arctic Quebec community where four languages -
Inuktitut, Cree, French, and English - are spoken. It examines the role
that dominant and minority languages play in the social life of this
community, linking historical analysis with an ethnographic study of
face-to-face interaction and attitudes towards learning and speaking
second and third languages in everyday life. Diversity and Inclusion
(D&I) in a corporate business may once have been no more than a lofty
goal. Today it is seen as an important asset for all types of businesses.
This book analyzes the communicative aspects of D&I in organizational
as well as corporate settings. Its close look into linguistic practices
allows a deeper understanding of D&I and the challenges related to it.
The interdisciplinary contributors (scholars and practitioners alike) used
quantitative and qualitative approaches. They examined the
communication for, within and about a diverse society from a variety of
angles. The topics they cover include linguistic diversity, D&I in
corporate reports and D&I in criminal law and boardrooms. Thus, they
lay out the challenges of implementing D&I management in everyday

business. They also highlight the relation between language use and D&I. If you write emails and letters as part of your work, then this book is for you. By applying the suggested guidelines, you will stand a much greater chance of getting the desired reply to your emails in the shortest time possible. Some of the key guidelines covered include: Write meaningful subject lines - otherwise recipients may not even open your mail. Always put the most important point in the first line - otherwise the reader may not read it. Be concise and only mention what is truly relevant. Write the minimum amount possible - you will also make fewer mistakes! Be a little too formal than too informal - you don't want to offend anyone. If you have two long important things to say, say them in separate emails. Give clear instructions and reasonable deadlines. If you need people to cooperate with you, it is essential to highlight the benefits for them of cooperating with you. Empathize with your recipient's busy workload. Never translate typical phrases literally - learn equivalent phrases. The book concludes with a chapter of useful phrases. There is also a brief introduction for trainers on how to teach Business / Commercial English. Dans un ouvrage clair, pratique, simple et précis : tout pour réussir sa correspondance professionnelle en anglais. Cet ouvrage donne les clés pour bien rédiger vos documents professionnels en anglais (lettres, courriels, comptes rendus, rapports, devis, CV...). Il propose : • 42 modèles types de lettres et mails, présentés et commentés, adaptables à des situations professionnelles très variées ; • les principales différences entre la correspondance en français et en anglais (registre, styles, règles typographiques, ponctuation...) • le vocabulaire adapté, les expressions utiles, les phrases types ; • des conseils concrets, les pièges à éviter ; • les points de langue fondamentaux pour bien rédiger ; • de petites activités pour s'auto-évaluer en fin de parties et d'ouvrage. Why has English language proficiency in Japan remained so low in comparison to other Asian countries? Has Vietnam attempted to improve English language teaching because ASEAN has adopted English as its working language? Why do English language teachers struggle with curriculum changes imposed by governments in order to make them competitive in the international

community? Do professional development (PD) programs actually meet the needs of teachers? This book addresses issues surrounding these questions by examining how the Japanese and Vietnamese governments have approached and defined the PD of English language teachers and how such PD programs have been delivered. It further analyses the impact of policy changes on individual teachers and explores how PD can help teachers to implement such changes effectively at the micro-level. PD of language teachers or language teacher education is relatively new as a field of inquiry in Applied Linguistics. By including case studies of Japan and Vietnam in the one volume, this book embarks on the challenging task of demonstrating that PD is an essential element of the successful implementation of language policies in Asia, where World Englishes have been shaped by distinct local contexts. In parallel columns of French and English, lists over 4,000 reference works and books on history and the humanities, breaking down the large divisions by subject, genre, type of document, and province or territory. Includes titles of national, provincial, territorial, or regional interest in every subject area when available. The entries describe the core focus of the book, its range of interest, scholarly paraphernalia, and any editions in the other Canadian language. The humanities headings are arts, language and linguistics, literature, performing arts, philosophy, and religion. Indexed by name, title, and French and English subject. Annotation copyrighted by Book News, Inc., Portland, OR 80% des offres d'emplois de cadres exigent un niveau d'anglais courant. Que vous postuliez en France ou à l'étranger, que vous soyez étudiant(e) ou salarié(e), que vous soyez en poste ou à la recherche d'un emploi, ce guide complet sera votre compagnon idéal tout au long de votre recherche : de la création du CV jusqu'au jour de l'entretien. Vous y trouverez : 3 règles d'or pour un CV efficace et une lettre de motivation percutante 5 erreurs à ne pas faire sur votre candidature des modèles de lettres et de CV adaptés à tous les types de postes et tous les secteurs des dizaines d'expressions clés pour parler de vous en entretien 3 plans d'action pour préparer chaque étape 1 guide linguistique complet de la recherche d'emploi 10 conseils pratiques pour être prêt(e) le jour-J Ready

? Vous allez adorer votre nouveau job ! A l'intention des professionnels du vin, un guide pour communiquer avec leurs clients anglophones en quatre parties : la dégustation ; l'accueil du client (magasin, restaurant, domaine) ; la vigne et le terroir ; la vinification et l'élevage. Contient plus de 1. 200 mots du vocabulaire du vin (vendange, vinification, terroir, dégustation) et plus de 500 phrases traduites du français vers l'anglais. Written by leading experts in the field of TESOL, this book explores the literature on various topic areas and demonstrates how teachers can increase their levels of professionalism by acquiring some general and field-specific strategies. Being a teaching professional is not simply about having the right teaching qualifications and good academic standing, it involves a commitment to being innovative and transformative in the classroom and helping both students and colleagues achieve their goals. A dictionary definition of professionalism reads as follows: professionalism is the conduct, aims, or qualities that characterize or mark a profession or a professional person; and it defines a profession as a calling requiring specialized knowledge and often long and intensive academic preparation (Merriam-Webster, 2013). However, according to Bowman (2013), professionalism is less a matter of what professionals actually do and more a matter of who they are as human beings. Both of these views imply that professionalism encompasses a number of different attributes, and, together, these attributes identify and define a professional. The book is primarily intended for teachers at all levels and in all contexts who are interested in improving their professionalism and developing strategies that can take them to higher levels in the field of TESOL/ELT. A travers un semblant cadre narratif, l'ouvrage permet en 20 modules de développer et de mettre à jour ses compétences pour rédiger sa candidature en anglais et évoluer dans un contexte professionnel anglo-saxon. In the last few years Information and Communication Technologies (ICTs) have emerged as a transforming element in language teaching and learning and have become an integral part of many courses of English for professional and academic purposes (ESP). This collection brings together contributions from ESP teachers, who provide an account of educational experiences involving ICTs and

share their practices, successes, failures and reflections. Most papers in the volume report on blended learning experiences, where teachers use either Course Management Systems like WebCT or Moodle, or online learning environments created by themselves. The contributions give ideas on how to develop pedagogically sound online language learning materials. Additionally, they discuss issues related to online language pedagogy and promote the development of online learning. Cet ouvrage s'adresse a toute personne amenee a rediger des documents professionnels en anglais a l'international ou dans un environnement anglophone. Il propose des conseils concrets, directement operationnels, pour mieux rediger en anglais vos mails, lettres, notes, comptes rendus, rapports, CV... Vous y trouverez notamment: - des comparaisons entre les differents ecrits professionnels anglais et francais; - des methodes claires pour rediger en anglais; - des modeles, des formules types et les mots de liaison facilitateurs; - des conseils pour trouver le ton adequat; - les erreurs de vocabulaire a eviter; - un rappel de la ponctuation, des regles typographiques et des points de grammaire essentiels. Grace a son approche comparee entre les ecrits professionnels anglais et francais, cet ouvrage vous permettra d'ameliorer tres rapidement vos competences en anglais. The purpose of this book is to inspire you to use English in a way that will influence the minds and hearts of the people you communicate with and open doors of opportunity for you not only in your local region but around the globe. It is the fruit of the authors forty years of experience in teaching students and professionals to write and speak effectively in English brought to you in one handy volume. This is a book that will radically transform the way you write, speak, and even think, in the English language; encourage you to break every idiotic rule passed down by tradition and to make a few bold ones of your own; and serve as your crucial stepping stone to using English intelligently, confidently, and influentially in the highest business, professional, and social circles in the international sphere. English in academic and professional settings has received great attention over the last 50 years, as its use has become a key asset for anyone interested in improving his/her chances of communicating internationally. However, it still offers

rich opportunities for teachers and researchers working on English in specific settings. The aim of English for Professional and Academic Purposes is to offer an overview of several topics within the field of discourse analysis applied to English in academic and professional domains. The book compiles contributions from different origins, ranging from Japan to the USA and several European countries, and covers English as a native, second, foreign and international language. It also deals with various specialities, including academic writing, business discourse or English for medicine, nursing, maritime industry and science and engineering. This volume is divided into three sections: Discourse Analysis of English for Academic Purposes, Professional English and EPAP Pedagogy, since it was conceived as a contribution to the research on how English is analysed as both the discourse of and for effective communication in academic and professional settings, and how it can be applied to teaching. This manuscript offers some fresh insights for those involved or interested in this field of expertise, in an attempt to shed some light on its latest innovations. Lire un texte professionnel en anglais, d'accord. Mais le lire efficacement (c'est-à-dire avec rapidité et en appréhendant les sous-entendus et les opinions de l'auteur) est beaucoup plus difficile. Cet ouvrage vous y aidera. Il met tout d'abord en lumière des éléments de la langue anglaise parfois obscurs, comme des ellipses (ex. : Judy was promoted. Gerry, sacked), ou encore des verbes à deux mots (ex. : She called off the meeting). Et il comporte en outre des exercices spécialement conçus sur les champs linguistiques où le lecteur français risque de rencontrer des difficultés. Le but de ReadAlong est d'amener le lecteur à devenir autonome devant un texte professionnel en anglais, et de déjouer les pièges éventuels qu'il pourrait contenir. This ebook aims to assist the readers to use English competently and confidently for professional communications. The readers are exposed to different types of communications at the workplace, with examples. They learn how to correspond via letter and email and present orally. The topics in this book give basic needs to employers, employees or student's communicative skill and acknowledged as professionals at workplace. Vous évoluez dans le monde du transport et de la logistique et vous

souhaitez développer votre vocabulaire métier et votre maîtrise de l'anglais ? Cet ouvrage est pour vous ! Véritable outil professionnel, il apporte les clés et éléments linguistiques nécessaires pour communiquer et travailler en anglais dans le monde du transport et de la logistique internationale. L'ensemble du vocabulaire et des expressions utilisé dans ce monde complexe où se côtoient différents acteurs, différentes activités et différents marchés est traité au travers de 7 chapitres complets : - les secteurs du transport (terre, air, mer) ; - les acteurs du transport (métiers, rôles et responsabilités) ; - le fret (typologies de marchandises et spécificités) ; - les contenants (types et usages) ; - les différentes activités du transport ; - la logistique (entrepôt, conditionnement, stockage, manutention, services, douanes...) ; - les outils de communication (oral, écrit) ; - le vocabulaire (sigles et acronymes, termes spécifiques...). Communiquer aisément en anglais et avoir recours au vocabulaire approprié dans toutes les situations est une nécessité. Tout l'anglais professionnel est l'outil indispensable pour tous ceux qui pratiquent l'anglais dans le cadre de leur métier. Cet ouvrage propose, dans une première partie, diverses mises en situation dont vous ferez certainement l'expérience : rédiger une lettre (demande d'emploi, de congé, etc.), mener un entretien téléphonique, assister une réunion ou à un déjeuner d'affaires. La deuxième partie vous propose d'acquérir le vocabulaire indispensable, grâce à un lexique thématique très complet. The Swiss International Sports Arbitration Reports provides for the first time a full English translation of the decisions made by the Swiss Federal Supreme Court in setting aside proceedings against awards made by Court of Arbitration for Sport (CAS) panels, irrespective of whether the original decision was published in the German, French or Italian language, or whether the decision has been officially published or is simply available on the Court's website. The English translation is presented parallel to the original text of each decision, and is preceded by a head note and a summary of the decision for the reader in a hurry. The importance of the CAS based in Lausanne is well known to all practitioners engaged in sports law and arbitration. It was once famously described as the "Supreme Court of World Sports." Whether a CAS panel

decides in ordinary arbitration proceedings or in an appeal brought against the decision of a federation, association or sports related body, the Swiss Federal Supreme Court in Lausanne has the last word where the dissatisfied party challenges the CAS panel's decision in court proceedings. This work is edited by two well-known Swiss practitioners, both of whom are engaged full-time in international arbitration as counsel and arbitrators, and have published widely on issues of international law and arbitration. This publication will be of great use to arbitrators, parties, lawyers involved in sports arbitration as well as commentators who will benefit from access to case law in one key jurisdiction for international sports arbitration. Assessing English for Professional Purposes provides a state-of-the-art account of the various kinds of language assessments used to determine people's abilities to function linguistically in the workplace. At a time when professional expertise is increasingly mobile and diverse, with highly trained professionals migrating across national boundaries to apply their skills in English-speaking settings, this book offers a renewed agenda for inquiry into language assessments for professional purposes (LAPP). Many of these experts work in high-risk environments where communication breakdowns can have serious consequences. This risk has been identified by governments and professional bodies, who implement language tests for gate-keeping purposes. Through a sociological lens of risk and responsibility, this book: provides a detailed overview of both foundational and recent literature in the field; offers conceptual tools for specific purpose assessment, including a socially oriented theory of construct; develops theory and practice in key areas, such as needs analysis, test development, validation and policy; significantly broadens the scope of the assessment of English for professional purposes to include a range of assessment practices for both professionals and laypeople in professional settings. Assessing English for Professional Purposes is key reading for researchers, graduate students and practitioners working in the area of English for Specific Purposes assessment. Cet outil de travail permet à l'angliciste, de la première année à l'agrégation - et au non-angliciste - d'opérer la relation

constante entre l'anglais écrit et sa reproduction sonore. Il s'articule autour de quatre grands axes : des règles d'accentuation des mots préfixés, et suffixés ; des règles de prononciation à partir de blocs graphiques ; un recensement des homophones et des homographes ; des tableaux orthoéptiques montrant les diverses représentations orthographiques des phonèmes de base. Are you a graduate, postgraduate or PhD student? Are you simply looking for a new job in the private or public sector, in research or industry? If your aim is to produce a professional CV or resume, then this book is for you. Based on interviews with recruiters and HR managers, and an analysis of hundreds of CVs from around 40 different countries, the book is structured as a series of FAQs. Topics covered include: how recruiters and HR people analyse a CV whether using a template is a good idea the difference between a CV and a resume how to present your personal details and whether to include a photo how to write an Executive Summary what to write in each section (Education, Work Experience, Skills, Personal Interests) how to write dates how to highlight your language, communication and team skills how to get and write references You will also learn some hints and strategies for writing a: cover letter LinkedIn profile reference letter bio The last chapter of the book contains a simple template to help you get the job of your dreams! Words for Working ofereix una revisió actualitzada de conceptes, competències, habilitats comunicatives i recursos essencials per a l'aprenentatge i ús efectiu de l'anglès professional i acadèmic a l'entorn de l'economia i l'empresa internacional. El volum facilita als lectors el coneixement i el domini de la variació lingüística existent dins del llenguatge especialitzat (variació intercultural, geogràfica, textual, etc.), així com del seu funcionament en àrees de comunicació professional fonamentals en aquest àmbit (anglès empresarial, econòmic, financer, jurídic, etc.). El seu contingut inclou estratègies comunicatives i activitats didàctiques pràctiques tant per a la llavor professional com per a l'estudi i la investigació en anglès dins d'aquestes disciplines en el nou Espai Europeu d'Educació Superior. Présente une trentaine de CV en langue anglaise commentés par les recruteurs. Décrit le marché de l'emploi en Grande-Bretagne et aux

Etats-Unis en informant sur les conditions de travail, sur le niveau de vie ou sur les opportunités d'emploi. Contient également 300 mots et expressions afin de rédiger son CV et sa lettre de motivation en langue anglaise. Cet ouvrage a pour objectif de fournir au lecteur les bases et les outils indispensables pour rédiger et mettre en forme tout type de communication professionnelle en anglais (mail, compte rendu, rapport, invitation, carte professionnelle...). Il aborde les difficultés, particularités ou exceptions de toutes les formes d'écrits en langue anglaise, en distinguant l'anglais américain et l'anglais britannique. Le livre débute par un test d'évaluation permettant au lecteur de connaître son niveau écrit et les problèmes récurrents qu'il doit surmonter. Il regroupe l'ensemble des connaissances grammaticales, syntaxiques et typographiques indispensables à une communication écrite claire et efficace. Il propose enfin un index complet en français et un lexique de vocabulaire professionnel anglais/américain, avec repérage typographique des différences anglais/américain. Savoir bien communiquer en anglais avec ses clients, ses partenaires, sa hiérarchie ou ses collègues étrangers peut s'avérer indispensable et nécessiter une préparation sur le fond, ainsi qu'une pratique de la langue très ciblée, à l'écrit comme à l'oral. Partant de nombreuses situations de terrain où le savoir-faire professionnel et la pratique de la langue sont des facteurs clés de réussite (accueillir un visiteur, défendre un argumentaire, présenter ses produits, animer une réunion, négocier les clauses d'un contrat, piloter un projet, gérer la relation client...), ce livre est une véritable boîte à outils opérationnelle pour tous ceux qui souhaitent perfectionner leur anglais pro. Il dispense par ailleurs les meilleurs conseils et astuces pour en finir avec les pièges de la langue. 60 situations de communication passées au crible, pour un apprentissage pas à pas. De nombreux dialogues pour améliorer sa compréhension orale. + de 60 modèles de documents personnalisables prêts à l'emploi. Brings into focus the full scope of professional practice in educational leadership. "Anatomy of Professional Practice" probes the limitations of traditional research in fully comprehending the true nature of leadership, and points out how future research must be expanded to deal with

understanding the complexities of leadership.

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