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Provides information on using WordPress to create and maintain blogs and web sites, covering such topics as domains, plugins, themes, creating and managing content, multimedia, and security. The Blue-Ribbon source for showing your dog. Showing your dog can be great fun! You know your dog has what it takes to be a champion, but how do you get started? Inside is everything you need to know about the rewarding world of the dog show circuit. This easy-to-read guide will help you discover whether the show ring is the right place for you and your dog, learn the basics of training, and develop the skills for successful showing. In the end, both you and your dog will be ready to succeed in the show ring! "A comprehensive how-to manual that encompasses every level of experience." —Corky Vroom, president, Professional Handlers' Association "Masterfully written, offering insight and tips for both aspiring and experienced dog show enthusiasts. By far the most complete book on the market." —Susand Bulanda, senior conformation judge, UKC "Demystifies the sport of dogs without erasing the wondrous mystique of the art, and mentors the novice through the world of dog shows." —Lilian S. Barber, exhibitor, breeder, and AKC judge "If you've ever wondered about dog shows, shown a dog, or wanted to try it, this book is tailor-made for you." —Darlene Arden, author, The Irrepressible Toy Dog Learn and understand how you can perform a wide range of tasks on your new Windows computer, including managing files, browsing the internet, and protecting yourself, as well as interacting with Cortana. Using Absolute Beginners Guide to Computing you will see how to use Windows, and how you can connect and communicate with others. You will learn the basics of browsing the web, how to send email, and sign up for services. You will learn about some of the social media sites such as Facebook and Twitter. You will also learn how to connect and use external hardware, and process digital music, photos, and video. Written by an author who has written multiple computing titles, this book is friendly and approachable, and can teach anyone how to use a computer. With simple steps, easy troubleshooting, and online resources, it's the best place to learn how to make computing a part of your life. What You'll Learn: Get pictures onto your computer to share Listen to digital music What clubs, groups, and other resources there are to help Who this Book Is For Anyone that wants to learn all the latest Windows features. Beginners

who want to use their new Windows computer to share pictures or video clips on YouTube or Facebook to those seeking a common sense approach to safe computing. The C language is not a simple language to understand. However, this book will effectively teach you the very basics of C to get you started on the right track. The book assumes no programming knowledge. It is presented in a clear and friendly style without a lot of heavy code. This book teaches you everything you need to know to understand computer programming at a fundamental level. You will learn what the major programming languages are, how they work, and what to do. Everything casual users need to know to get the most out of their new Windows 7 PCs, software, and the Internet, including Facebook, Craigslist, Twitter, and Wikipedia. Discusses such electronic privacy concerns as what privacy is, how it relates to individuals, laws and regulations, identity theft, monitoring devices, and how to protect Internet transactions. Enjoy this beginner's guide that takes you by the hand like a personal instructor and teaches you how to crochet. Learning how to quilt has never been simpler! Enjoy this beginner's guide that takes you by the hand like a personal instructor and teaches you how to quilt. With detailed descriptions of materials and tools, the easy step-by-step instructions for all the basic quilting techniques will have you creating projects like pillows, wall quilts, and even table runners in no time. Eleven simple projects will introduce you to skills like cutting pieces with a rotary cutter and mat, sewing blocks and quilt tops with precision, adding sashing and borders, basting the layers, hand and machine quilting, and binding; skills you will use often as you continue to learn. With *First Time Quilting*, soon you will be stitching amazing gifts and projects with confidence. Written as an illustrated, step-by-step guide for beginners, this book will introduce you to HTML and CSS with lab exercises and examples of code. You'll begin by setting up the development environment such as local web server and HTML editor. The next few chapters cover web servers, the basics of HTML such as language syntax, tags, and how to write a program. Next, you'll learn how to put together simple web pages demonstrating how the code works and how to use various HTML tags and CSS to style the pages. Finally, the use of CMS to build websites such as Drupal and WordPress and how HTML and CSS fits in. At the end there are reference libraries for both HTML tags and CSS. The *Absolute Beginner's Guide to HTML and CSS* provides you with the tools, confidence, and inspiration to start building web pages and websites. If you are a programmer, developer or a student, or just someone who wants to learn on their own, this book is for you. What You'll Learn Understand basic computer programming concepts See how to use HTML and CSS to build web pages Apply the syntax of HTML and CSS See how HTML and CSS fits into CMS systems such as Drupal and WordPress Who This Book Is For Software programmers, developers, students, and anyone who wants a quick reference for HTML and CSS Make the most of today's JavaScript--even if you've never programmed anything before. *JavaScript Absolute Beginner's Guide, Third Edition* is the fastest way to learn JavaScript, starting with the basics and gradually going deeper and broader into all the techniques you need to begin building highly scalable, performant web apps and experiences. Do what you want, the way you want, one incredibly easy step at a time! Learn all this, and much more: Start fast with the basics: values, variables, functions, conditionals, loops, closures, and more Create well-organized, clear code that's easy to reuse and improve Learn proven best practices to build web apps that scale with outstanding performance Make the most of powerful object-oriented techniques to build complex, extensible apps Wrangle data like a pro by learning how to use the popular JSON standard, arrays, web storage, and more Translate your ideas into visually compelling and interactive content by learning how to work with the DOM Identify and fix issues quickly by learning how to use the in-browser development tools Understand the ins and outs of events and how you can use them to react to actions the user or the page will perform Learn how to ensure your code runs lightning-fast with extra coverage of performance optimizations and techniques you can use Learn the basics that set you up to more quickly use modern web frameworks like React, Vue, Next.js, and Nuxt Explore advanced features such as object destructuring, making web requests, the class syntax, accessing your webcam, variable hoisting, and more Get up-to-speed on the latest JavaScript enhancements proposed by the EcmaScript standard The *Absolute Beginner's Guide to the Bible* introduces you to the bestselling and most influential book ever published. The Bible is the core document of Western civilization, the pinnacle of world literature, and the backbone of three major world religions. To know the Bible is to know the world--and, many say, to know much more than the world. Yet those interested in learning more about this important work discover a surprising paradox: It is both widely discussed and widely ignored. The Bible is a formidable book, and many people love it from a comfortable distance but don't want to get too close. The *Absolute Beginner's Guide to the Bible* will help you close that distance and experience the Bible as it should be experienced, as a vibrant, living, and vital collection of texts that are just as inspiring and full of life today as they were thousands of years ago. Get ready to feel like an expert right away. Inside *The Absolute Beginner's Guide to the Bible*, you'll learn how to: Find a translation or study Bible that's perfect for you. Interpret difficult Bible passages, taking into account their literary features and historical context. Appreciate the Bible's breadth. As a literary work, it includes poetry, philosophy, folk tales, history, theology, religious law, and even erotica. Understand the Hebrew Bible (Old Testament) as the deeply Jewish document that it is--and learn the approaches that rabbis have traditionally used to interpret scripture. Recognize the courageous

missionary spirit behind the New Testament, a collection of documents, secret and illegal at the time, that would later shape the faith of billions. Updated for the Latest Windows 10 2019 This is today's best beginner's guide to using your computer or tablet with the Windows 10 operating system. Make the most of your Windows 10 notebook or desktop computer—without becoming a technical expert! This is the fastest way to get comfortable, get productive, get online, get started with social networking, make more connections, and have more fun! Even if you've never used a Windows computer before, this book shows you how to do what you want, one incredibly clear and easy step at a time. Here's a small sample of what you'll learn: Set up your computer and use the Windows 10 Start menu and desktop Connect to the Internet and browse the Web with Microsoft Edge Get started with social networking on Facebook, Twitter, Pinterest, and LinkedIn Use Windows 10's built-in apps—and find great new apps in the Windows Store Connect printers and external storage, and set up automatic file backup Connect to a home wireless network or public Wi-Fi hotspot Go online to shop and sell—and smart search with Microsoft Cortana® Get work done quickly with Microsoft Office Organize, view, and share photos Listen to streaming music with Pandora and Spotify Watch streaming movies and TV shows with Amazon Prime Video, Hulu, Netflix, and more Protect yourself against viruses, spyware, and spam Keep your system running reliably at top speed Who knew how simple using JavaScript could be? Make the most of JavaScript—even if you've never programmed anything before. JavaScript Absolute Beginner's Guide is the fastest way to learn JavaScript and use it together with CSS3 and HTML5 to create powerful web and mobile experiences. Learn how to do what you want, the way you want, one incredibly easy step at a time. JavaScript has never been this simple! Here's a small sample of what you'll learn: • Organize your code with variables • Understand how functions make your code reusable • Use the popular if/else statement to help make a decision in code • Learn about switch statements and when to use them • Work with for, while, and do...while loops • Learn how to use global and local scope • Understand what closures are • Learn about the various places your code can live • Understand how to write comments and use good commenting practices • Learn about the basic types of objects you'll run into in JavaScript • Find out that pizza has an educational value beyond just being deliciously awesome • Learn how to perform common string operations • Use arrays to handle lists of data • Learn to create custom objects • Get up to speed on some of the big ES6 changes Whether running or walking, you will learn how to prepare safely and successfully for race day and accomplish your half-marathon goals. Being a human is a lot of work! Thankfully, humans experience many of the same feelings, situations, and challenges, so we don't have to figure it all out on our own—we can help each other navigate the ups and downs. Full of humor and heart, this engaging guide inspires kids to be humans who are kind, empathetic, and thoughtful. No matter what our day brings, we can choose to practice self-control, compassion, and forgiveness. Don't worry, young human, it's okay to make some mistakes along the way—just remember that it's love that keeps us all afloat at the end of the day. Get wrapped up in The Absolute Beginners Guide: Making Wire Jewelry, the fourth book in the successful Absolute Beginners Guide series. This user-friendly wireworking primer takes readers through the basics of wire types, tools, findings and more. Then it's on to progressive, fun-to-make projects designed to teach fundamental techniques and build confidence every step of the way. Wireworkers will learn how to open and close jump rings, make head pins and earring wires, create wire spirals, wrap, coil, and more! Variations for each project give readers the chance to experiment with many techniques. Aspiring wireworkers will learn, practice, and reinforce skills with a rewarding result: fun, wearable wire jewelry! Whether you use your Tablet PC for work or play, this easy to follow guide gets you going quickly! Using real world scenarios that apply to teachers, students, business professionals, medical professionals, and more, Absolute Beginner's Guide to Tablet PCs shows you how to put Tablet PCs to use in real life. The book shows you the basics for getting your Tablet PCs up and running, then kicks it into high gear and shows you how to put your newfound palmtop power to use! You will also learn how to use Microsoft's new OneNote application to take, store, sort, and share notes with other users. This is the eBook version of the printed book. If the print book includes a CD-ROM, this content is not included within the eBook version. A real-world business book for the explosion of eBay entrepreneurs! Absolute Beginner's Guide to Launching an eBay Business guides you step-by-step through the process of setting up an eBay business, and offers real-world advice on how to run that business on a day-to-day basis and maximize financial success. This book covers determining what kind of business to run, writing an action-oriented business plan, establishing an effective accounting system, setting up a home office, obtaining starting inventory, arranging initial funding, establishing an eBay presence, and arranging for automated post-auction management. Make the most of your Windows 11 laptop or desktop computer--without becoming a technical expert! This book is the fastest way to get comfortable, get productive, get online, get started with social networking, make more connections, and have more fun! Even if you've never used a Windows computer before, this book shows you how to do what you want, one incredibly clear and easy step at a time. Computer basics have never, ever been this simple! Who knew how simple using computers could be? This is today's best beginner's guide to using your computer or tablet with the Windows 11 operating system...simple, practical instructions for doing everything you really want to do! Here's a small sample

of what you'll learn: * Set up your computer and personalize the Windows 11 Start menu and desktop * Connect to the Internet and browse the Web with Microsoft Edge * Get started with social networking on Facebook, Twitter, Pinterest, and LinkedIn * Video chat with Zoom and Microsoft Teams * Use Windows 11's built-in apps--and find great new apps in the Microsoft Store * Connect printers and external storage * Connect to a home wireless network or public Wi-Fi hotspot * Go online to shop and sell--including ordering food and groceries online * Get work done quickly with Microsoft Office * Organize, view, and share photos * Listen to streaming music with Pandora and Spotify * Watch streaming movies and TV shows with Amazon Prime Video, Disney+, HBO Max, Hulu, Netflix, and more * Protect yourself against viruses, spyware, and spam

Absolute Beginner's Guide to Databases brings the elements of a database together using easy to understand language, perfect for the true beginner. It not only gives specific hands on practice, but also provides an overview of designing, maintaining and using a database. This book covers what databases are used for, why databases are important, why the design of the database is important, database normalization, keys to solid database design, differences in types of databases, and indexes--what they are, how we use them, and why they are important. **DIVLearning** how to sew has never been simpler! Enjoy this beginner's guide that takes you by the hand like a personal instructor and teaches you how to sew using hand stitches as well as sewing machines. Filled with detailed descriptions of materials and tools, the easy step-by-step instructions for all the basic sewing techniques will have you creating projects like aprons, pillows, and even pants and shorts in no time. Five simple projects will introduce sewing skills like hems, seams, balancing tension, and how to use a pattern; skills you will use often as you continue to learn./div**DIVWith First Time Sewing**, soon you will be stitching amazing gifts and projects with confidence./div Make the most of your wireless network...without becoming a technical expert! This book is the fastest way to connect all your wireless devices, get great performance with everything from streaming media to printing, stay safe and secure, and do more with Wi-Fi than you ever thought possible! Even if you've never set up or run a network before, this book will show you how to do what you want, one incredibly clear and easy step at a time. Wireless networking has never, ever been this simple! Who knew how simple wireless networking could be? This is today's best beginner's guide to creating, using, troubleshooting, and doing more with your wireless network...simple, practical instructions for doing everything you really want to do, at home or in your business! Here's a small sample of what you'll learn: • Buy the right equipment without overspending • Reliably connect Windows PCs, Macs, iPads, Android tablets, game consoles, Blu-ray players, smartphones, and more • Get great performance from all your networked devices • Smoothly stream media without clogging your entire network • Store music and movies so you can play them anywhere in your home • Keep neighbors and snoopers out of your network • Share the files you want to share--and keep everything else private • Automatically back up your data across the network • Print from anywhere in the house--or from anywhere on Earth • Extend your network to work reliably in larger homes or offices • Set up a "guest network" for visiting friends and family • View streaming videos and other web content on your living room TV • Control your networked devices with your smartphone or tablet • Connect to Wi-Fi hotspots and get online in your car • Find and log onto hotspots, both public and hidden • Quickly troubleshoot common wireless network problems

Michael Miller is the world's #1 author of beginning computer books. He has written more than 100 best-selling books over the past two decades, earning an international reputation for his friendly and easy-to-read style, practical real-world advice, technical accuracy, and exceptional ability to demystify complex topics. His books for Que include **Computer Basics Absolute Beginner's Guide**; **Facebook for Grown-Ups**; **My Pinterest**; **Ultimate Digital Music Guide**; **Speed It Up! A Non-Technical Guide for Speeding Up Slow PCs**, and **Googlepedia: The Ultimate Google Resource**. Category: **Networking** Covers: **Wireless Networking User Level: Beginning** Far more than a word processor, Scrivener helps you organize and brainstorm even the most complex writing project, bring together your research, and write more efficiently and successfully than ever before. Long available for Mac, there's now a Windows version, too. Thousands of writers and aspiring writers are discovering this powerful, low-cost tool. Now, there's an up-to-the-minute, easy guide to the latest versions of Scrivener for both Mac and Windows: **Scrivener Absolute Beginner's Guide**. Written by working novelist and experienced computer book author Jennifer Kettell, this guide doesn't just present features and menus: it presents Scrivener in the context of your creative workflow, so you can make the most of this amazing software. Kettell draws on years of Scrivener experience and private tutoring to help you use Scrivener in both fiction and non-fiction projects, including screenwriting and academic writing. This book is as authoritative as it gets. Kettell not only wrote it in Scrivener: screen captures show her work in progress, and identify powerful ways to use Scrivener to improve productivity. Her book has been tech edited by the Literature & Latte software team member who serves as main liaison for the Scrivener Windows product to ensure that the Windows version is covered as thoroughly as the Mac version. You'll learn how to: · Integrate Scrivener into your own personal workflow · Get to know Scrivener's interface and customize it to your workstyle · Write, organize, storyboard, plot, and edit your document · Create custom templates to manage manuscripts, brainstorming, and research · Use keywords and metadata to keep track of complex projects · Track your progress and backing up your work · Generate a

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Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done, one incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's guide to modern project management... simple, practical instructions for succeeding with every task you'll need to perform! Here's a small sample of what you'll learn: • Master the key skills and qualities every project manager needs • Lead projects, don't just "manage" them • Avoid 15 most common mistakes new project managers make • Learn from troubled, successful, and "recovered" projects • Set the stage for success by effectively defining your project • Build a usable project plan and an accurate work breakdown structure (WBS) • Create budgets and schedules that help you manage risk • Use powerful control and reporting techniques, including earned value management • Smoothly manage project changes, issues, risks, deliverables, and quality • Manage project communications and stakeholder expectations • Organize and lead high-performance project teams • Manage cross-functional, cross-cultural, and virtual projects • Work successfully with vendors and Project Management Offices • Make the most of Microsoft Project and new web-based alternatives • Get started with agile and "critical chain" project management • Gain key insights that will accelerate your learning curve • Know how to respond to real-life situations, not just what they teach you in school This book teaches anyone how to use their new Windows computer. You will learn and understand how you can perform a wide range of tasks, including managing files, browsing the internet, and protecting yourself, as well as interacting with Cortana. Using Absolute Beginners Guide to Computing you will learn how to use Windows, and how you can connect and communicate with others. You will learn the basics of browsing the web, how to send email, and sign up for services. You will learn about some of the social media sites such as Facebook and Twitter. You will also learn how to connect and use external hardware, and process digital music, photos, and video. Written by an author who has written multiple computing titles, this book is friendly and approachable, and can teach anyone how to use a computer. With simple steps, easy troubleshooting, and online resources, it's the best place to learn how to make computing a part of your life. What You'll Learn: how to=" keep=" safe=" and=" private=" on=" the=" web.=" what=" email=" is=" how=" use=" it=" basics=" of=" social=" media=" sites=" such=" as=" facebook=" twitter.=" What malware, viruses, and Trojans are and how to keep safe from them. liHow to get pictures onto your computer to share. How to listen to digital music. What clubs, groups, and other resources there are to help. Based on their extensive experience with teaching R and statistics to applied scientists, the authors provide a beginner's guide to R. To avoid the difficulty of teaching R and statistics at the same time, statistical methods are kept to a minimum. The text covers how to download and install R, import and manage data, elementary plotting, an introduction to functions, advanced plotting, and common beginner mistakes. This book contains everything you need to know to get started with R. This inspiring book makes drawing in a realistic style easier than you may think and more fun than you ever imagined. Authors Mark and Mary Willenbrink (Watercolor for the Absolute Beginner) cover it all—from choosing materials and the correct way to hold your pencil, to expert advice on the tricky stuff, like getting proportions and perspective right, drawing reflections, and designing strong compositions. (It's not as scary as it sounds...not with Mark and Mary as your guide!) At the heart of this book, a series of fun, hands-on exercises help you practice and perfect your strokes—24 mini-demos lead up to 9 full step-by-step demos. Each exercise builds on the previous one as you develop your skills, build your confidence, and enjoy yourself along the way. The lessons you learn by drawing simple subjects such as coffee mugs, clouds and trees will help you take on progressively more challenging matter like animals, still lifes, landscapes and portraits...the kinds of subjects and scenes you've always dreamt of drawing. This book is just the ticket for budding artists of any age. It's never too early and never too late to discover the pure joy of drawing. A guide to fixing a personal computer covers such topics as troubleshooting, purchasing the right parts, fixing startup problems, performing basic hardware repairs and upgrades, installing a new hard disk, and adding memory. Visual Basic for Applications (VBA) is a set of tools based on the Visual Basic language. The great thing about using it to enhance Office applications is that it's easier to learn than Visual Basic and it comes with your Office license. After reading this book, the reader will be proficient in the VBA language and will have extensive

knowledge of the Office 2003 Object Model. This book will cover all features of the VBA editor and show how to program some of the more useful new features in the Office 2003 applications. This book assumes no prior programming experience, so even programming novices can get up to speed quickly on the basics of the VBA language. It is very practical and offers the reader tested programs and projects that he or she can implement right away. This book reinforces the reader's learning by presenting useful, end-of-chapter pedagogical resources, including question-and-answer sessions and quizzes, as well as practical exercises that cement and extend the reader's knowledge. It explores not only the object models of Word and Excel, but also other members of the Office 2003 suite, including PowerPoint, Access, and Outlook. Provides instructions for writing C code to create games and mobile applications using the new C11 standard. Absolute Beginner's Guide to Creating Web Pages assumes that readers are true beginners - no prior Web page experience is necessary! This hands-on tutorial teaches readers the fundamentals of creating Web pages, along with more advanced ideas like message areas, chat, and e-commerce options to make the page look like it was created by a professional. The book begins by explaining the need for HTML and the basics of good Web page design. It then covers using HTML tags and tools, formatting text, adding images, and building links. Later chapters demonstrate how to add features to Web pages including tables, colors, frames, multimedia content, JavaScript, Style Sheets and Dynamic HTML. The author has also included several hundred pages of useful additional information, perfect for the beginning Web designer. The most convenient way to travel in New York City is by subway, but many first-time tourists, and even locals find the complexity of the system intimidating and confusing. Whether you are a first-time visitor or have struggled to use the subway in the past, this guide is for you! This book makes absolutely no assumptions about what you know about taking public transportation in New York. Illustrated with more than 70 pictures and figures, this detailed guide breaks down everything you need to know about using the subway. Filled with detailed information and many pictures, this guide will alleviate your fear and confusion about taking the subway and allow you to navigate it confidently and effectively. What this guide includes: - A step-by-step guide on how to use the subway - Dealing with weekend and weeknight service changes - 70+ pictures and figures allowing you to visually understand the system - Tips, tricks, and subway etiquette - Getting from New York's three major airports into Manhattan Absolutely anyone can take better photos! If you can press a button, you can take great pictures. It's as simple as that. In BetterPhoto Basics, Jim Miotke, founder of the popular online photography school BetterPhoto.com, shares tips and tricks to improve your photos right away, no matter what camera you're using. Too busy to read a book? No problem—flip to any page for an instant tip to use right away! Learn to compose knockout shots, make the most of indoor and outdoor light, and photograph twenty popular subjects, from sunsets and flowers to a family portrait. Those who want to go further get tips on controlling exposure and the secrets behind ten advanced creative techniques. And everyone will appreciate Jim's breakdown of easy fixes to make in Photoshop. No matter what your level of experience, you'll be amazed how easy it is to start taking photos like the pros. JavaScript Absolute Beginner's Guide No experience necessary! Make the most of JavaScript -- even if you've never programmed anything before. This book is the fastest way to learn JavaScript and use it together with CSS3 and HTML5 to create powerful web and mobile experiences. Learn how to do what you want, the way you want, one incredibly easy step at a time. JavaScript has never been this simple! This is the easiest, most practical beginner's guide to programming JavaScript with simple, reliable instructions for doing everything you really want to do! Here's a small sample of what you'll learn: Learn why JavaScript is awesome Organize your code with variables Understand how functions make your code reusable Use the popular if/else statement to help make a decision in code Learn about switch statements and when to use them Work with for, while, and do...while loops Learn how to use global and local scope Understand what closures are Learn about the various places your code can live Understand how to write comments and good commenting practices Learn about the basic types of objects you'll run into in JavaScript Find out that pizza has an educational value beyond just being deliciously awesome Understand how text is treated in JavaScript Learn how to perform common string operations Use arrays to handle lists of data Learn to create custom objects Purchase of JavaScript Absolute Beginner's Guide in any format includes free access to the online Web Edition, which provides several special features to help you learn: The complete text of the book online Short videos by the author introducing each chapter Interactive quizzes to test your understanding of the material Updates and corrections as they become available This Web Edition can be viewed on all types of computers and mobile devices with any modern web browser that supports HTML5. Contents at a Glance 1 Hello, World! Part I: The Basic Stuff 2 Values and Variables 3 Functions 4 Conditional Statements: If, Else, and Switch 5 Meet the Loops: For, While, and Do...While! 6 Timers 7 Variable Scope 8 Closures 9 Where Should Your Code Live? 10 Commenting Your Code Part II: It's an Object-Oriented World 11 Of Pizza, Types, Primitives, and Objects 12 Strings 13 When Primitives Behave Like Objects 14 Arrays 15 Numbers 16 A Deeper Look at Objects 17 Extending Built-in Objects 18 Booleans and the Stricter === and !== Operators 19 Null and Undefined 20 Immediately Invoked Function Expressions Part III: Working with the DOM 21 JS, The Browser, and The DOM 22 Finding Elements in the DOM 23 Modifying DOM Elements 24 Styling Your

Content 25 Traversing the DOM 26 Creating a Make the most of Access 2013—without becoming a technical expert! This book is the fastest way to master Access and use it to build powerful, useful databases of all kinds—even web application databases! Even if you've never used Access before, you'll learn how to do what you want, one incredibly clear and easy step at a time. Access has never, ever been this simple! Who knew how simple Access® 2013 could be? This is the easiest, most practical beginner's guide to using Microsoft's incredibly powerful new Access 2013 database program... simple, reliable instructions for doing everything you really want to do! Here's a small sample of what you'll learn:

- Create tables to efficiently store and navigate your data
- Build queries that retrieve exactly the information you want
- Design intuitive forms that help your users work more efficiently
- Build reports that answer key questions intuitively and visually
- Learn easy techniques for designing more reliable databases
- Work faster with AutoForms, AutoReports, and other shortcuts
- Automate repetitive tasks and build more polished databases with macros
- Share Access data with Excel, SQL Server, and other applications
- Solve complex problems with advanced query, form, and reporting techniques
- Build modern web databases that serve users through browsers
- Run your database on the cloud through Microsoft Office 365
- Construct a complete database application from start to finish
- And much more...

Alison Balter, President of InfoTech Services Group, Inc., has spent 25 years training and consulting on Microsoft Access and related applications with top organizations such as Cisco, Shell, Accenture, Northrop, the U.S. Drug Enforcement Administration, Prudential, Transamerica, Fox Broadcasting, and the U.S. Navy. She travels throughout North America delivering seminars on Access and has authored 14 books and videos for Pearson, including Microsoft Access 2010 LiveLessons and Alison Balter's Mastering Access 2007 Development. She is past president of the Independent Computer Consultants Association of Los Angeles. Category: Databases Covers: Microsoft® Access® 2013 User Level: Beginning This new edition gives readers the ability and understanding necessary to create and administer a network. The book shows the reader how to physically connect computers and other devices to a network and access peripherals such as printers over the network. A guide to podcasting covers such topics as designing a podcast, setting up a studio, recording a podcast, editing techniques, distributing a podcast, and promoting a podcast. Jerry Weissman, corporate presentation coach and best-selling author, teaches public speakers to give irresistible presentations.

- Jerry Weissman teaches beginners to capture an audience using techniques he shows powerful Fortune 500 CEOs.
- 70% of people have strong anxiety about public speaking, but 83% of executives believe public speaking skills are key to career growth. (Indiana Univ., 2003; Business Communication Quarterly, 58(4), 51-56.)
- More than 30 million presentations are given a day. (Business World 3/03).

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